

A regular meeting of the Town Board of the Town of Conesus, County of Livingston and the State of New York was held at the Town Hall, 6210 South Livonia Road, Conesus, New York on the 4th day of February 2025 at 7:00 PM.

<b>PRESENT:</b>	Gary Sparks	-----	Deputy Supervisor
	Jerome Butterbrodt	-----	Councilman
	Brian McCarty	-----	Councilman
	John Fama	-----	Councilman
\	Julie C. Shutt	-----	Town Clerk
<b>ABSENT:</b>	Donald Wester	-----	Supervisor
	Dan Marusiak	-----	Highway Superintendent

**OTHERS PRESENT:** Town Attorney, Donald Young, Code Enforcement Officer, Ron Maxwell, and 2 residents of the Town of Conesus

#### **CALL TO ORDER**

Deputy Supervisor Sparks called the meeting to order at 7:00 PM. He then led the Pledge of Allegiance.

#### **ANNOUNCEMENTS AND COMMUNICATIONS**

Next Regular Town Board Meeting will be Tuesday March 4 at 7:00 P.M.

#### **DISCUSSION TOWN CLERK'S MINUTES**

Minutes from 1/7/25 are unavailable at this time and will be accepted at the next meeting.

#### **DISCUSSION SUPERVISOR'S REPORT**

**RESOLUTION #10 ACCEPT THE SUPERVISOR'S REPORT**

On a motion of Deputy Supervisor Sparks and seconded by Councilman McCarty, following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE that the Town Board accepted the Supervisor's monthly report for January 2025 as follows:

**Receipts:**

General Fund \$486,624.40

Highway Fund \$1,158,800.00

Special Districts – Property Taxes \$176,182.00

TOTAL 1,851,600.89

**Disbursements:**

General \$55,901.72

Highway \$129,402.07

Special District \$0.00

Cell Tower \$0.00

TOTAL \$185,303.79

**Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama- Aye,  
Councilman McCarty - Aye, Deputy Supervisor Sparks - Aye, Supervisor Wester – Absent**

**DISCUSSION TOWN CLERK REPORT**

**RESOLUTION #11 ACCEPT THE TOWN CLERK'S REPORT**

On a motion of Councilman McCarty and seconded by Councilman Butterbrodt, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE that the Town Board accepted the Town Clerk's monthly report for January 2025 as follows:

Total Local Shares Remitted \$912.28

New York State Department of Health \$0.00

NYS Ag. & Markets for spay/neuter program \$11.00

NYS Environmental Conservation \$0.00

TOTAL \$923.28

**Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama- Aye,  
Councilman McCarty - Aye, Deputy Supervisor Sparks - Aye, Supervisor Wester – Absent**

**DISCUSSION TOWN CLERK/TAX COLLECTOR REPORT**

Town Clerk Julie Shutt shared the following:

Taxes are approximately 80% collected.

**DISCUSSION ASSESSOR REPORT**

Assessor Rados was not present, but his written report was shared:

We have entered all the sales we have received from the county. We are still processing exemption renewals as they come in. Just after the exemption season we will be finishing up new construction in preparation for tentative roll. Notices will be mailed to property owners in late April. The reassessment project is scheduled for 2026, we will have more on this during the summer months.

It is a reappointment year, you may reappoint an assessor anytime during the 9 months prior to the reappointment date of October 1<sup>st</sup>. We are seeking reappointment for the next six-year term which begins on October 1<sup>st</sup>, 2025, and ends September 30, 2031. We are asking for reappointment early to plan ahead. We have no concerns currently, if anyone has any questions or concerns, please feel free to contact us.

**DISCUSSION CODE ENFORCEMENT REPORT**

Code Enforcement Officer Ron Maxwell reported on the following:

Several engineers and architects have been calling – looking to do new builds and remodels. Foot traffic in the office has been busier as well – it seems that when folks have come in to pay taxes, they decide to stop in at the Code Office as well.

**DISCUSSION HIGHWAY SUPERINTENDENT REPORT**

None – Highway Superintendent Marusiak Absent

**DISCUSSION PARK UPDATE**

Councilman Butterbrodt reported on the following:

The Park Committee met on January 20<sup>th</sup>. The Committee was wondering if it would be possible to see the insurance policy to better understand what is allowed and what is not. Town Attorney Donald Young said that the Town's insurance policy is FOILABLE, so the Park Committee should be allowed access to it. It was suggested that a Town Official such as Supervisor or Councilman will actually speak to the insurance company when questions arise so as not to overwhelm the insurance company unnecessarily.

A question arose as to whether the Park Committee could have their own checking account? This will be investigated further. It is often difficult for the Park Committee to purchase items needed without paying out of their own pocket first and then getting reimbursed by the Town.

Another question that arose was if volunteers could work at the park or only paid help?

It was mentioned that it's Conesus's 200<sup>th</sup> year in 2025. Could the Turtlestone Festival come back? Could Food Trucks be allowed? This will also be looked into further.

The annual Easter Egg Hunt will be held in April.

**DISCUSSION PARK BID UPDATE**

Deputy Supervisor Sparks shared that the project will be rebid as two separate bids: one being the sidewalks and the other being the roofing of the cabin and gazebo.

**DISCUSSION UPDATES ON KEY ISSUES:**

**Conesus Lake Association Representative**

Councilman Fama reported on the following:

The Watershed Education Center program for February will be held on February 13. The topic is: *Deep Sea Diversity and Adaptation*. Visit [conesuslake.org](http://conesuslake.org) to register.

The Chip Holt Nature Center will be holding a winter bird feeding event on February 28<sup>th</sup> at 7:00 PM.

**Town of Conesus and Livingston County Planning Board Representative/ Livingston County Board of Supervisor/GLOW/Liv. County Water & Sewer (LCW&S)**

No report as Supervisor Wester was absent.

**Town of Conesus Zoning Board of Appeals Representative**

Councilman McCarty reported the following:

The ZBA met on January 27, 2025. The Public Hearing for Kyle Smith's residence at 5501 East Lake Rd. was held. She was requesting a front yard setback variance of 6.7 feet and a lot coverage variance of 17.8% to tear down existing cottage and rebuild a single family residence in the Lakeshore Residential District. The new residence will be slightly larger than the current cottage, however it will be setback further from the property lines. They will be closer to current code with a smaller footprint. This was allowed, but ZBA has restricted any further non permeable structures on the property.

Other business – Mike Vogt was nominated again as the ZBA Vice Chairman for 2025.

ZBA approved their meeting dates and times for 2025 as follows:

They will meet the last Monday of the month at 7 PM with the exception of May – that meeting will take place on May 19 due to Memorial Day.

**NEW BUSINESS/RESOLUTIONS**

**DISCUSSION MILEAGE INCREASE**

**RESOLUTION #12 AMEND MILEAGE FOR 2025 FROM .67 TO .70**

On a motion of Councilman Fama and seconded by Councilman McCarty, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE that the Town Board approves to amend mileage reimbursement for 2025 from 67 cents per mile to 70 cents per mile.

**Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama- Aye,  
Councilman McCarty - Aye, Deputy Supervisor Sparks - Aye, Supervisor Wester – Absent**

**DISCUSSION DOG CONTROL CONTRACT**

**RESOLUTION #13 RENEW DOG CONTROL CONTRACT WITH LIVINGSTON COUNTY**

On motion of Councilman McCarty, and seconded by Councilman Butterbrodt, the following resolution was

**ADOPTED**

AYES- 4 NAYS- 0 ABSENT- 1

RESOLVE that the Town Board of the Town of Conesus has agreed to renew the Intermunicipal Agreement with Livingston County for Dog Control Services.

FURTHER RESOLVE that the Town Board of the Town of Conesus agrees to everything outlined within the Intermunicipal Agreement with Livingston County for Dog Control Services.

FURTHER RESOLVE that this agreement is for the term of January 1, 2025 through December 31, 2026.

FURTHER RESOLVE that a copy of the Intermunicipal Agreement for Dog Control Services is on file in the Town of Conesus Town Clerk's Office.

**Vote of the Board:**

**Councilman Butterbrodt – Aye**

**Councilman Fama- Aye**

**Councilman McCarty – Aye**

**Deputy Supervisor Sparks – Aye**

**Supervisor Wester – Absent**

**PUBLIC COMMENTS:**

None

**RESOLUTION #14 ACCEPT THE CLAIMS**

On a motion of Councilman Fama and seconded by Councilman Butterbrodt, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to pay the vouchers in the following amounts:

General Fund: Vouchers #16 - #47 totaling \$44,147.66

Highway Fund: Vouchers #9 - #27 totaling \$83,549.58

**Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama- Aye,  
Councilman McCarty - Aye, Deputy Supervisor Sparks - Aye, Supervisor Wester - Absent**

**RESOLUTION #15 ADJOURN THE MEETING**

On a motion of Councilman Butterbrodt and seconded by Councilman McCarty, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to adjourn the meeting at 7:33 P.M.

**Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama- Aye,  
Councilman McCarty - Aye, Deputy Supervisor Sparks - Aye, Supervisor Wester – Absent**

Respectfully submitted,



Julie C. Shutt

Appointed Town Clerk